



Robert L. Quinn  
Commissioner of Safety

# State of New Hampshire

## DEPARTMENT OF SAFETY DIVISION OF MOTOR VEHICLES

STEPHEN E. MERRILL BUILDING  
23 HAZEN DRIVE, CONCORD, NH 03305  
Telephone: (603) 227-4000 TDD Access Relay NH 7-1-1



John C. Marasco  
Director of Motor Vehicles

### Interlock Service Provider Application

Business Name: \_\_\_\_\_

Business Mailing Address: \_\_\_\_\_  
Street or P.O. Box City/Town State Zip

Business Legal Address: \_\_\_\_\_  
Street Address City/Town State Zip

Business Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Business Email Address: \_\_\_\_\_

*You must certify knowledge of the following statutory or administrative rule requirements, as well as the intent to comply prior to commencing operations if initial application, or present compliance with these requirements if a renewal applicant:*

***The Interlock Service Provider must satisfy the requirements for certification set forth in RSA 265-A:36 and New Hampshire Administrative Rule set Saf-C 6500 to include but not limited to the below:***

	<u>Yes</u>	<u>No</u>
An interlock service provider shall maintain a presence throughout the state sufficient to perform all installation, calibration, maintenance, monitoring, and removal services for any and all users accepted by such providers as customers via fixed locations, mobile locations, or a combination of both.	<input type="checkbox"/>	<input type="checkbox"/>
An interlock service provider shall provide periodic reports as determined by the rules, the court or department, to division's interlock coordinator, and the court of jurisdiction.	<input type="checkbox"/>	<input type="checkbox"/>
An interlock service provider shall establish a standard policy to address complaints against the provider or third party providers, which shall include at a minimum, the requirement that customer complaints shall be addressed and reasonable attempts made to sufficiently resolve such complaints within 48 hours of receipt.	<input type="checkbox"/>	<input type="checkbox"/>
An interlock service provider shall provide to the user of a device a copy of the agreement between the user and provider; shall provide each user with an operator's manual and provide a copy of the manufacturer's written instructions.	<input type="checkbox"/>	<input type="checkbox"/>
An interlock service provider shall have a standard agreement with all third party providers; shall be required to provide the third-party provider with all necessary tools, test equipment and manuals to perform the third-party provider's functions.	<input type="checkbox"/>	<input type="checkbox"/>
An interlock service provider shall be responsible for the collection of all fees from the user and any costs associated with the use of the device. Pursuant to RSA 265-A:36, V(e), the provider shall maintain a reserve of the equivalent of 2% of the provider's gross receipts, excluding the purchase or rental cost of the device, during the previous calendar year ending December 31.	<input type="checkbox"/>	<input type="checkbox"/>



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*All devices must satisfy the requirements for certification set forth in RSA 265-A:36 and New Hampshire Administrative Rule set Saf-C 6500 to include but not limited to the below:*

	<u>Yes</u>	<u>No</u>
The device shall meet or exceed the specifications for performance and testing of the National Highway Traffic Safety Administration as published in Volume 78, No. 89 of the Federal Register, May 8, 2013.	<input type="checkbox"/>	<input type="checkbox"/>
The device shall be capable of capturing and encoding digital or photographic images of the driver as the events occur and transmit data as events occur to the interlock service provider.	<input type="checkbox"/>	<input type="checkbox"/>
The device must not impede the safe operation of a vehicle and shall operate properly at all temperatures between -40° and 85° Celsius.	<input type="checkbox"/>	<input type="checkbox"/>
The device shall have a set point of .020 percent breath alcohol concentration and prevent a user from starting the vehicle when a breath test detects a BrAC of .026 or greater.	<input type="checkbox"/>	<input type="checkbox"/>
The data recorder of the device shall be incorporated into a module that cannot be detached and shall have a backup system to protect the security of all recorded data in the event the power supply to the device is interrupted or the sample head is disengaged or disconnected. The device shall be capable of recording data in its memory in such a manner that data cannot be erased and a hard copy can be printed.	<input type="checkbox"/>	<input type="checkbox"/>

**PLEASE BE ADVISED THAT ANSWERING “NO” TO ANY OF THESE CERTIFICATIONS ABOVE WILL RESULT IN THE DENIAL OF THIS APPLICATION PURSUANT TO Saf-C 6500**

### CERTIFICATION

In consideration of this application to be an authorized interlock service provider, the applicant certifies familiarity, and will abide by, all applicable statutes and rules. The applicant further certifies and understands that a violation of the laws or rules issued by the Director, Division of Motor Vehicles, will be deemed sufficient cause for an administrative hearing, and penalties may be imposed.

By signing this form, the undersigned hereby certifies that the information provided on this form is true and correct to the best of my knowledge and belief, subject to the penalty of unsworn falsification pursuant to RSA 641:3.

Authorized Signatory: \_\_\_\_\_ Date: \_\_\_\_\_

*(If the applicant is not a sole proprietorship, attach a notarized certificate of authority evidencing authority to bind the applicant, as well as a current certificate of good standing issued by the New Hampshire Secretary of State)*